

# *5<sup>th</sup> Grade Class Handbook*

*Miss. Melinda*

*2023/2024*



Dear Parents,

I am grateful for this opportunity to work with you to impact the life of your child, and I consider this chance and time to be both an honor and a blessing. I know what happens in this classroom will have a lasting impact on your child's life and mine. I fully recognize the importance of working together to provide your child a quality education.

If at any time you have a question or concern, please feel free to contact me. Our interaction is essential to your child's academic and spiritual education. I have included my contact information at the closing of this letter. My preferred method of communication is through email or by appointment. Your

concerns are important to me, so I will work hard to ensure they are addressed within twenty-four hours (except in the obvious case of an emergency).

I look forward to teaching your child and working with you throughout the coming year. It is my goal for this class to embody the spirit of Ecclesiastes 9:10 as we apply all our might to the work at hand.

Sincerely,

Melinda Poitras

mpoitras@newlifeschool.com 314-291-4181 ext 2 (NLA)



#### PARENT INFORMATION TEACHER/PARENT COMMUNICATOR

Each Monday your child will bring home their Teacher/Parent Communicator folder with tests, quizzes, and other class work from the previous week.\* Please review the included papers with your child. This will keep you up-to-date with your child's progress. One side of the folder states "Return to School," and the other side states "Keep at Home." Please return the folder complete with the signature sheet stating that you have reviewed the contents of the folder with your child and with the items from the "Return to School" side. If you have any concerns about your child's progress, please contact me as soon as possible. \*If it is a short week, I may choose to send the previous week's work home the next week.

## PROGRESS REPORT

Progress reports will be emailed weekly to your email address. This progress report will be in addition to your student's quarterly report card and give their current grade averages in each subject.

## LEAVING EARLY PROCEDURE

If for any reason your child must leave before dismissal, please stop by the office, and a staff member will notify me. If you call the office prior to your arrival, it will allow me to ensure your child is ready in a timely manner.

## SNACKS

Students may bring a light snack and a drink for snack time. If they are not on disciplinary measures, they will be able to eat this snack after morning recess. Please do not send food that requires the use of utensils, the microwave, or any glass containers.

## HOMEWORK

Your child will be assigned homework on most school days. Students may have a chance to complete some of this work throughout the day. Any class work that is not finished IS then homework and MUST be completed by the next school day. A student may be required to complete their homework during recess. All students will be required to have their homework sheets signed by a parent each night that homework is assigned and completed. Homework is sent home in the students' binder. Homework is collected each morning, graded and returned to the students. Students do receive a grade for homework. If a student fails to complete their homework more than two times during a school week, they are then eligible for detention.



## GRADING INFORMATION

Each subject is based on a 100% grading scale. Listed below is how each subject will be broken down.

### **Bible—**

50% Scripture Memorization

50% Other Activities

### **Math—**

20% Homework/daily work

40% Quizzes/speed drills

40% Tests

### **Reading—**

50% Oral Reading

25% Quizzes

25% Book Reports

**Language –**

20% Daily Work/Homework

20% Quizzes

60% Tests

**Science --**

20% Homework/daily work

20% Quizzes

45% Tests

15% Projects

**History—**

20% Homework/daily work

20% Quizzes

45% Tests

15% Projects

**Spelling—**

20% Homework

80% Tests

## Penmanship—

100% Weekly tests



## GRADING SCALE

A 94-100

A- 92-93

B+ 89-91

B 86-88

B- 83-85

C+ 81-82

C 78-80

C- 76-77

D+ 73-75

D 70-72

D- 68-69

F 0-67



## **BEHAVIOR MANAGEMENT**

We will be using Class Dojo to stay on top of our behavior in class as well as a variety of rewards and privileges we will work toward both individually and as a group. 5<sup>th</sup> Grade employs a strict “Hands Off” policy. Students found failing to keep their hands to themselves for any reason (including teasing, play wrestling, etc.) will receive the following consequence:

1<sup>st</sup> Offence – Missed recess

2<sup>nd</sup> Offence – Two missed recesses

3<sup>rd</sup> Offence – Sent to principal’s office as well as detention